

Questionnaire manual: Price of information technology and information supply services

Questionnaire code: 14522020

Submitted in: by the 6th day after the end of the reporting month

Periodicity: Monthly

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Statistics Estonia guarantees the full protection of data submitted.

Please make sure that you enter data in the correct cell. If you enter alphabetical characters in a number field, a corresponding error message is displayed. In the case of some fields, logic (arithmetic) checks have been applied to prevent data entry mistakes. If there is a conflict in the entered data or they conflict with pre-filled data, an error message appears when the table is checked. In the case of errors, review the data carefully and make corrections. To submit the questionnaire, click the button „Check“, which applies inter-table checks. Once you have corrected the possible errors, click the button „Confirm“.

DATA COLLECTED WITH THE QUESTIONNAIRE

Table 1. PRICE OF INFORMATION TECHNOLOGY AND INFORMATION SUPPLY SERVICES

Select 3–5 services that are essential in the enterprise's turnover.

For the purpose of this questionnaire, information technology services shall include COMPUTER PROGRAMMING, CONSULTANCY ACTIVITIES, COMPUTER FACILITIES MANAGEMENT ACTIVITIES AND OTHER INFORMATION TECHNOLOGY AND COMPUTER SERVICE ACTIVITIES (NACE 62), and information supply services shall include DATA PROCESSING, HOSTING AND OTHER RELATED ACTIVITIES, WEB PORTALS, NEWS AGENCY ACTIVITIES AND OTHER INFORMATION SERVICE ACTIVITIES (NACE 63). As of February, columns 1, 2, 4 and 7 of the online questionnaire are pre-filled. Please check the information in the pre-filled columns (1 and 2) and if necessary, specify and fill in the price fields. If the pre-filled service is no longer provided, indicate in column 3 „Remark“ that the provision of the service has been terminated and add a new service in an empty row.

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/classification name | You need not fill in the value: period, economic activity |
|--------------------------|---|------------------------|--|---|---|
| 1 / 1 | Service – service/contract ID | PI_SP_T UNNUS_1_1 | Service/contract ID – a code that uniquely identifies a contract or service of key importance in enterprise's sales. | Text | |
| 1 / 2 | Information technology and information supply service – description of service | PI_SP_6 2_63_1_2 | Description – the selected service shall be described in such detail (the most important conditions affecting the price shall be written out: type of service, qualifications of the employee, skill or experience level, type of client, etc.) that the service can be clearly identified. | Text | |
| 1 / 3 | Service – remark | PI_SP_M ARKUS_1_3 | If the service provision has been terminated or it has lost its representability in the enterprise's turnover, it should be replaced by as similar service as possible (e.g., from the same group of services) and briefly write the cause of replacement in the remark field. If the price or description of the service differs considerably from that in the previous month, write in the remark field briefly the cause of change. | Text | |
| 1 / 4 | Information technology and information supply service – unit | PI_SP_6 2_63_1_4 | Unit – unit for measuring the service concerned (e.g. working hour, piece, etc.) | Text | |
| 1 / 5 | Information technology and information supply service – unit price in the reference month | PI_SP_6 2_63_1_5 | Unit price in the reference month excluding VAT and separately shown costs (e.g. transport costs, etc.). Indicated in euros, rounded to full cents. If the service was temporarily unavailable in the reference month, a zero shall be marked in the price field. If the price or description of the service deviates significantly from that of the previous month, write in the remark field briefly the cause of change. | Positive real number (0,2) | |
| 1 / 6 | Service – unit price in the previous month | PI_SP_H IND_EEL_1_6 | Unit price of the service in the previous month In euros rounded to full cents. | Positive real number (0,2) | |
| 1 / 7 | Information technology and | PI_SP_6 2_63_1_7 | The estimated share of the selected service in sales of information technology and information supply services in the | Positive real number | 2020-05, 2020-06, |

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|--|--|---|---|-------|--|
| | information supply service – estimated share of service in sales of information technology and information supply services in the previous calendar year | 7 | previous calendar year, completed once a year in the January questionnaire. | (0,1) | 2020-07, 2020-08, 2020-09, 2020-10, 2020-11, 2020-12 |
|--|--|---|---|-------|--|

Table 2. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (only for April)

The table need not be filled in period(s) **2020-01, 2020-02, 2020-03, 2020-05, 2020-06, 2020-07, 2020-08, 2020-09, 2020-10, 2020-11, 2020-12.**

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data). Record the total time spent by all employees.

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|---|----------------------------|--|--|--|
| / | Number of hours spent on completing the questionnaire and collecting and preparing the necessary data | TAITMIS EAEGTU NDI | Number of hours spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing the necessary data. | Positive integer | |
| / | Number of minutes spent on completing the questionnaire and collecting and preparing the necessary data | TAITMIS EAEGMI NUTIT | Number of minutes spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing data. Permitted value range 0-59. | Positive integer | |