

## Questionnaire manual: Loading-unloading

Questionnaire code: 11402020

Submitted in: By 11th date after the end of the reference month

Periodicity: Monthly

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Statistics Estonia guarantees the full protection of data submitted.

Please make sure that you enter data in the correct cell. If you enter alphabetical characters in a number field, a corresponding error message is displayed. In the case of some fields, logic (arithmetic) checks have been applied to prevent data entry mistakes. If there is a conflict in the entered data or they conflict with pre-filled data, an error message appears when the table is checked. In the case of errors, review the data carefully and make corrections. To submit the questionnaire, click the button „Check“ , which applies inter-table checks. Once you have corrected the possible errors, click the button „Confirm“ .

### DATA COLLECTED WITH THE QUESTIONNAIRE

**Table 1. LOADING OF GOODS TRANSPORTED TO FOREIGN COUNTRIES AND UNLOADING OF GOODS TRANSPORTED FROM FOREIGN COUNTRIES**

Carriage of goods – goods transported on commercial sea journeys. Bunker fuel for ships, ship's stores of maintenance equipment, food and supplies are excluded, since these are related to the operation of vessels. Indicate the gross weight of goods, which includes the weight of the package but not the tare weight of containers and roll-on/roll-off units.

Carriage of goods – goods transported on commercial sea journeys. Cargo journey is a movement of cargo by sea, between the place of loading onto a vessel and the place of discharge from the same vessel. Bunker fuel for ships, ship's stores of maintenance equipment, food and supplies are excluded, since these are related to the operation of vessels. Indicate the gross weight of goods, which includes the weight of the package but not the tare weight of containers and roll-on/roll-off units.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
1 / 1	Quantity of outward goods transported to foreign countries	TS1140_01	Quantity of goods loaded on vessels when transporting goods to foreign countries. When transporting goods to foreign countries, loading means loading goods on a vessel. Loading is the sum of loaded goods transported to foreign countries and transit goods. The unit of measurement is thousand tonnes with the precision of three decimal places.	Real number (0,3)	
2 / 1	Quantity of inward goods transported from foreign countries	TS1140_02	Quantity of unloaded goods when transporting goods from foreign countries. When transporting goods from foreign countries, unloading means unloading goods from a vessel. Unloading is the sum of unloaded goods transported from foreign countries and transit goods. The unit of measurement is thousand tonnes with the precision of three decimal places.	Real number (0,3)	

**Table 2. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (only for April)**

The table need not be filled in period(s) **2020-01, 2020-02, 2020-03, 2020-05, 2020-06, 2020-07, 2020-08, 2020-09, 2020-10, 2020-11, 2020-12.**

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data). Record the total time spent by all employees.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Number of hours	TAITMIS	Number of hours spent by all employees on completing the	Positive	

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/	Number of hours spent on completing the questionnaire and collecting and preparing the necessary data	TAITMIS EAEGTU NDI	Number of hours spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing the necessary data.	Positive integer	
/	Number of minutes spent on completing the questionnaire and collecting and preparing the necessary data	TAITMIS EAEGMI NUTIT	Number of minutes spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing data. Permitted value range 0-59.	Positive integer	