Contact person: Help desk (contact centre) / Phone: 6259 100 / E-mail: klienditugi@stat.ee / Postal address: Vabaduse plats 2, 71020 Viljandi

Statistical activity code: 20413

Questionnaire manual: Price of information technology and information supply services

Questionnaire code: 14522021 Submitted in: by the 6th day after the end of the reporting month

Periodicity: Monthly

Statistics Estonia guarantees the full protection of data submitted.

Please make sure that you enter data in the correct cell. If you enter alphabetical characters in a number field, a corresponding error message is displayed. In the case of some fields, logic (arithmetic) checks have been applied to prevent data entry mistakes. If there is a conflict in the entered data or they conflict with pre-filled data, an error message appears when the table is checked. In the case of errors, review the data carefully and make corrections.
After correcting the data, save changes and check the questionnaire again. If there are no more mistakes, confirm and submit the data by clicking “Confirm” on the last page of the questionnaire. You will be displayed a message that the data have been submitted successfully.

DATA COLLECTED WITH THE QUESTIONNAIRE

Table 1. PRICE OF INFORMATION TECHNOLOGY AND INFORMATION SUPPLY SERVICES

Select 3–5 services of key importance in sales.

For the purpose of this questionnaire, information technology services shall include COMPUTER PROGRAMMING, CONSULTANCY ACTIVITIES, COMPUTER FACILITIES MANAGEMENT ACTIVITIES AND OTHER INFORMATION TECHNOLOGY AND COMPUTER SERVICE ACTIVITIES (NACE 62), and information supply services shall include DATA PROCESSING, HOSTING AND OTHER RELATED ACTIVITIES, WEB PORTALS, NEWS AGENCY ACTIVITIES AND OTHER INFORMATION SERVICE ACTIVITIES (NACE 63). As of February, columns 1, 2, 4 and 7 of the online questionnaire are prefilled. Please check the information in the prefilled columns (1 and 2) and if necessary, specify and fill in the price fields. If the prefilled service is no longer provided, indicate in column 3 „Remark“ that the provision of the service has been terminated and add a new service in an empty row.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You neet not fill in the value: period, economic activity
1 / 1	Service – service/contract ID	PI_SP_TUNNUS_1_1	Service/contract ID – a code that uniquely identifies a contract or service of key importance in the enterprise’s sales.	Text	
1 / 2	Information technology and information supply service – description of service	PI_SP_62_63_1_2	Description – the selected service shall be described in such detail (the most important conditions affecting the price shall be written out: type of service, qualifications of the employee, skill or experience level, type of client, etc.) that the service can be clearly identified.	Text	
1 / 3	Service – remark	PI_SP_MARKUS_1_3	If the service provision has been terminated or it has lost its representability in the enterprise’s sales, it should be replaced by as similar a service as possible (e.g. from the same group of services), and briefly write the cause of replacement in the remark field. If the price or description of the service differs considerably from that in the previous month, write in the remark field briefly the cause of change.	Text	
1 / 4	Information technology and information supply service – unit	PI_SP_62_63_1_4	Unit – unit for measuring the service concerned (e.g. working hour, piece, etc.)	Text	
1 / 5	Information technology and information supply service – unit price in the reference month	PI_SP_62_63_1_5	Unit price in the reference month excluding VAT and separately shown costs (e.g. transport costs, etc.). Indicated in euros, rounded to full sents. If the service was temporarily unavailable in the reference month, a zero shall be marked in the price field. If the price or description of the service deviates significantly from that of the previous month, write in the remark field briefly the cause of change.	Positive real number (0,2)	
1 / 6	Service – unit price in the previous month	PI_SP_HIND_EEL_1_6	Unit price of the service in the previous month In euros rounded to full cents.	Positive real number (0,2)	
1 / 7	Information technology and	PI_SP_62_63_1_	The estimated share of the selected service in sales of information technology and information supply services in the	Positive real number	2021-05, 2021-06,

	information supply service – estimated share of service in sales of information technology and information supply services in the previous calendar year	7	previous calendar year, completed once a year in the January questionnaire.	(0,1)	2021-07, 2021-08, 2021-09, 2021-10, 2021-11, 2021-12

Table 2. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (only for April)

The table need not be filled in period(s) **2021-01, 2021-02, 2021-03, 2021-05, 2021-06, 2021-07, 2021-08, 2021-09, 2021-10, 2021-11, 2021-12**.

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data).Record the total time spent by all employees.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You neet not fill in the value: period, economic activity
/	Number of hours spent on completing the questionnaire and collecting and preparing the necessary data	TAITMISEAEGTUNDI	Number of hours spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing the necessary data.	Positive integer	
/	Number of minutes spent on completing the questionnaire and collecting and preparing the necessary data	TAITMISEAEGMINUTIT	Number of minutes spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing data. Permitted value range 0–59.	Positive integer	