

Questionnaire manual: Industry

Questionnaire code: 11592022

Submitted in: By 17th date after the end of the reporting month

Periodicity: Monthly

p. 1/4

Statistics Estonia guarantees the full protection of data submitted.

eSTAT (<https://estat.stat.ee/>) is for data submission.

Please make sure that you enter data in the correct cell. If you enter alphabetical characters in a number field, a corresponding error message is displayed. In the case of some fields, logic (arithmetic) checks have been applied to prevent data entry mistakes. If there is a conflict in the entered data or they conflict with pre-filled data, an error message appears when the table is checked. In the case of errors, review the data carefully and make corrections.

After correcting the data, save changes and check the questionnaire again. If there are no more mistakes, confirm and submit the data by clicking "Confirm" on the last page of the questionnaire. You will be displayed a message that the data have been submitted successfully. If you have any questions, please contact Statistics Estonia's customer service either by phone at +372 625 9300 (Mon–Thu 8:30–16:30, Fri 8:30–15:30) or by e-mail at klienditugi@stat.ee.

DATA COLLECTED WITH THE QUESTIONNAIRE

Table 1. TURNOVER

FOR ASSISTANCE – VAT return (KMD) data are displayed in column 2. You need not fill in or correct the column. The field is pre-filled after VAT return data have been submitted to the Estonian Tax and Customs Board (MTA). NB! The data submitted to MTA may, but need not, coincide with the data collected with the statistical report (different definitions etc.).

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|--|------------------|---|--|--|
| C_010 / 1 | Turnover | ENT_C_010 | Turnover - income received or to be received from sales of all products, goods and services which have been manufactured or provided as part of principal or ancillary activity, from sales of goods and services purchased for resale in the same condition as received; turnover does not include VAT and excises and is calculated on a accrual basis accounting. Turnover also includes charges for packaging, commissions, agency fees and rents. Turnover does not include: income from selling fixed assets, other business income, financial income, extraordinary income, subsidies received from national or local budgets, or from the institutions of the European Union, revenue collected on behalf of third parties (contracts of commission and agency contracts) | Positive integer | |
| D_10_35_1 / 1 | Turnover: sales of industrial products and services | ENT_D_10_35_1 | Sales of industrial products and services – the cost of production and services of industrial type which were produced in an enterprise and which had been sold and delivered to the purchaser in the reference period regardless of the time when the payment for the production was received. Calculated at selling prices, excluding VAT and excises. Internal turnover is not included. | Positive integer | |
| C_013 / 1 | Turnover: sale of own produced industrial products and services to non-residents | ENT_C_013 | Total sales of own produced industrial products and services to non-residents (EU and other countries) – sales to legal persons registered or natural persons residing abroad Calculated at selling prices. | Positive integer | |
| 021 / 1 | Turnover: sale of own produced industrial products and industrial services to non-residents in euro area countries | IND_021_1 | Sales of own produced industrial products and services in euro area countries (EU member states which have adopted euro). The destinations countries for sales are Austria, Belgium, Spain, Netherlands, Ireland, Italy, Greece, Cyprus, Lithuania, Luxembourg, Latvia, Malta, Portugal, France, Germany, Slovakia, Slovenia and Finland. | Positive integer | |

Table 2. STOCKS

Questionnaire manual: Industry

Questionnaire code: 11592022

Submitted in: By 17th date after the end of the reporting month

p. 2/4

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|--|------------------|--|--|---|
| 080 / 1 | Stocks: finished products at the beginning of the reference year | IND_080_1 | Stocks of finished products at the beginning of the year – finished products which were produced in an enterprise but which have not been sold (actual production cost). In case an enterprise does not have stock records for the reference period, show the estimated stocks. Filled in only in the January questionnaire. | Positive integer | 2022-02, 2022-03, 2022-04, 2022-05, 2022-06, 2022-07, 2022-08, 2022-09, 2022-10, 2022-11, 2022-12 |
| I_053_1 / 1 | Stocks: finished products at the end of the reference period * | ENT_I_053_1 | Stocks of finished products at the end of the reference period (month) – finished products which were produced in an enterprise but which have not been sold (actual production cost). In case an enterprise does not have stock records for the reference period, show the estimated stocks. | Positive integer | |

Table 3. PRODUCTS, the table is filled in for the listed products only(products from own or purchaser’s materials).

For the list of products, see https://www.stat.ee/sites/default/files/2021-01/222011159_toodete%20loend_2021_en.xlsx. * means including production as a service – products manufactured of the raw material of the customer (finished products will be issued to the customer).

NB! Starting from February, the list of products submitted by the enterprise in the previous reporting month is displayed Please double check the prefilled fields and correct, where necessary; fill in the volume fields. If the value is missing, enter 0.

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|---|------------------|--|--|--|
| 1 / 1 | Products: product, product code, unit of measurement * | IND_4_R1_1 | | TTL2020(tööstus) | |
| 1 / 2 | Products: the quantity produced in the reference month * | IND_4_R1_2 | | Positive real number (0,1) | |
| 1 / 3 | Products: the quantity produced in the same month last year | IND_4_R1_3 | Starting from February is prefilled based on the questionnaire „Industry“. Please double check the prefilled fields and correct, where necessary; fill in the volume fields. If the value is missing, enter 0. | Positive real number (0,1) | |

Table 4. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (incl. for preparing the data, only for April)

The table need not be filled in period(s) **2022-01, 2022-02, 2022-03, 2022-05, 2022-06, 2022-07, 2022-08, 2022-09, 2022-10, 2022-11, 2022-12.**

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data).Record the total time spent by all employees.

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|-----------------------------------|------------------|--|--|--|
| / | Number of hours | TAITMIS | Number of hours spent by all employees on completing the | Positive | |

Questionnaire manual: Industry

Questionnaire code: 11592022

Submitted in: By 17th date after the end of the reporting month

p. 3/4

| | | | | | |
|---|---|---------------------------|--|------------------|--|
| | spent on completing the questionnaire and collecting and preparing the necessary data | EAGTU NDI | questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing the necessary data. | integer | |
| / | Number of minutes spent on completing the questionnaire and collecting and preparing the necessary data | TAITMIS EAGMI NUTIT | Number of minutes spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing data. Permitted value range 0–59. | Positive integer | |

Table Y1. Assessment on a scale of 1 to 5

The table need not be filled in period(s) **2022-01, 2022-02, 2022-03, 2022-05, 2022-06, 2022-07, 2022-08, 2022-09, 2022-10, 2022-11, 2022-12.**

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|---|------------------|-------------|--|--|
| / | Wording of questions | TAGASI S_2 | | rahulolu_nu mbriline_5_ kuni_1_9L | |
| / | Wording of error messages or controls of questions | TAGASI S_3 | | rahulolu_nu mbriline_5_ kuni_1_9L | |
| / | Explanatory texts (appearing when the mouse cursor hovers over them) of the questionnaire | TAGASI S_7 | | rahulolu_nu mbriline_5_ kuni_1_9L | |
| / | Pre-filling of the questionnaire | TAGASI S_8 | | rahulolu_nu mbriline_5_ kuni_1_9L | |
| / | User-friendliness of eSTAT | TAGASI S_9 | | rahulolu_nu mbriline_5_ kuni_1_9L | |

Table Y2. Overall assessment on the questionnaire

The table need not be filled in period(s) **2022-01, 2022-02, 2022-03, 2022-05, 2022-06, 2022-07, 2022-08, 2022-09, 2022-10, 2022-11, 2022-12.**

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|--|------------------|-------------|--|--|
| / | Overall assessment on the ease of completing the questionnaire | TAGASI SY_1 | | rahulolu_va ga_lihtne_v aga_keeruli ne_5L | |

Table Y3. Suggestions and comments (200 characters max)

The table need not be filled in period(s) **2022-01, 2022-02, 2022-03, 2022-04, 2022-05, 2022-06, 2022-07, 2022-08, 2022-09, 2022-10, 2022-11, 2022-12.**

Questionnaire manual: Industry

Questionnaire code: 11592022

Submitted in: By 17th date after the end of the reporting month

p. 4/4

| Row code/ column code | Name of variable * - mandatory | Code of variable | Explanation | Type of data (number of decimals) or list/ classification name | You need not fill in the value: period, economic activity |
|--------------------------|-----------------------------------|-----------------------|-------------|--|--|
| / | Suggestions and comments | TAGASI S_TESS T | | Text | |