

## Questionnaire manual: Manufactured goods

Questionnaire code: 13082023

Submitted in: 01.04.2023, data about 2022

Periodicity: Annual

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Statistics Estonia guarantees the full protection of data submitted.

eSTAT (<https://estat.stat.ee/>) is for data submission.

Please make sure that you enter data in the correct cell. If you enter alphabetical characters in a number field, a corresponding error message is displayed. In the case of some fields, logic (arithmetic) checks have been applied to prevent data entry mistakes. If there is a conflict in the entered data or they conflict with pre-filled data, an error message appears when the table is checked. In the case of errors, review the data carefully and make corrections.

After correcting the data, save changes and check the questionnaire again. If there are no more mistakes, confirm and submit the data by clicking "Confirm" on the last page of the questionnaire. You will be displayed a message that the data have been submitted successfully. If you have any questions, please contact Statistics Estonia's customer service either by phone at +372 625 9300 (Mon–Thu 8:30–16:30, Fri 8:30–15:30) or by e-mail at [klienditugi@stat.ee](mailto:klienditugi@stat.ee).

### DATA COLLECTED WITH THE QUESTIONNAIRE

**Table 1. GOODS MANUFACTURED AND SOLD, AND INDUSTRIAL SERVICES PROVIDED DURING THE REFERENCE YEAR. For additional information, click on the table name.**

As of 1 March, the questionnaire is prefilled with the data for the previous period. See the List of Industrial Products [http://ec.europa.eu/eurostat/ramon/index.cfm?TargetUrl=DSP\\_PUB\\_WELC](http://ec.europa.eu/eurostat/ramon/index.cfm?TargetUrl=DSP_PUB_WELC). If the prefilled code does not correspond to the new classification, please find in the text field a new suitable code for your product.

The cost of alcoholic beverages and prefabricated buildings of logs is only entered in the questionnaire once, although the quantity of these products must be entered in the questionnaire in two units of measurement.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
1 / 2	Manufactured good or industrial service *	IND_1A	Code of the List of Industrial Products (TTL) – manufactured goods and industrial services have been classified according to the List of Industrial Products (TTL) which is the Estonian version of the List of Products of the European Community (PRODCOM) but somewhat more detailed, taking into consideration the characteristics of the Estonian economy. In the TTL classification, each product or service is identified by a 11-digit code which is also related to the code or codes of the Combined Nomenclature (CN).	Tööstustood ete loetelu 2022var1	
1 / 3	Quantity of manufactured good or provided industrial service	IND_101	Manufactured goods produced (including into the warehouse) from own material or material supplied by the contracting entity or provided industrial services during the reference year in the given unit of measurement.	Positive real number (0,1)	
1 / 4	Quantity of sold manufactured good or provided industrial service	IND_102	Manufactured goods produced and sold (incl. from the warehouse) or industrial services provided in the enterprise in the reference year in the given unit of measurement.	Positive real number (0,1)	
1 / 5	Cost of sold manufactured goods or provided industrial services in sales price *	IND_103	Total cost of the sold manufactured goods and provided industrial services in the reference year in Estonia as well as outside Estonia in the sales price, incl. the fee for manufacturing, processing, assembling, maintaining and repairing goods manufactured from the material supplied by the contracting entity. The total sum of the product rows must be equal to the realisation of manufactured goods in questionnaire EKOMAR (if you are also submitting this questionnaire), excl. the production of heat and energy which does not have to be reflected in the questionnaire of manufactured goods any more.	Positive integer	
1 / 6	Cost of production sold to non-	IND_104	Cost of production sold to non-residents in sales price – sales of manufactured goods produced in the company and	Positive integer	

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	residents from the cost of sold production or provided service sold in sales price *		provided industrial services for non-residents, indicated in integers. The sum of the sales to non-residents must be equal to the sales of manufactured goods and industrial services to non-residents in questionnaire EKOMAR.		
1 / 7	Total sold subcontract works from the cost of sold production	IND_105	Payments received for output (excl. industrial services) produced by the subcontractor according to the terms of the subcontract with the contracting entity and invoiced. Subcontracting occurs if (1) the contracting entity is the owner of a product produced under a subcontract, (2) the contracting entity supplies the materials necessary for production. The sum of the payments received from subcontracting must be equal to the fee of subcontracting indicated in questionnaire EKOMAR.	Positive integer	

**Table 2. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (incl. for preparing the data)**

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data). Record the total time spent by all employees.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Number of hours spent on completing the questionnaire and collecting and preparing the necessary data	TAITMIS EAEGTU NDI	Number of hours spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing the necessary data.	Positive integer	
/	Number of minutes spent on completing the questionnaire and collecting and preparing the necessary data	TAITMIS EAEGMI NUTIT	Number of minutes spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing data. Permitted value range 0–59.	Positive integer	

**Table Y1. Assessment on a scale of 1 to 5**

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Wording of questions	TAGASI S_2		rahulolu_nu mbriline_5_ kuni_1_9L	
/	Wording of error messages or controls of questions	TAGASI S_3		rahulolu_nu mbriline_5_ kuni_1_9L	
/	Explanatory texts (appearing when the mouse cursor hovers over them) of the questionnaire	TAGASI S_7		rahulolu_nu mbriline_5_ kuni_1_9L	
/	Pre-filling of the questionnaire	TAGASI S_8		rahulolu_nu mbriline_5_ kuni_1_9L	
/	User-friendliness of eSTAT	TAGASI S_9		rahulolu_nu mbriline_5_ kuni_1_9L	

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**Table Y2. Overall assessment on the questionnaire**

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Overall assessment on the ease of completing the questionnaire	TAGASI SY_1		rahulolu_vaga_lihtne_vaga_keeruline_5L	

**Table Y3. Suggestions and comments (200 characters max)**

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Suggestions and comments	TAGASI S_TESS T		Text	