

Questionnaire manual: Air traffic

Questionnaire code: 13752024

Submitted in: By the 15th day after the end of reference period

Periodicity: Monthly

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Statistics Estonia guarantees the full protection of data submitted.

It is also possible to complete the questionnaire by uploading data to eSTAT as a CSV table. To do this, click on the download icon at the top right corner of the table. First, download the necessary CSV form by clicking on the corresponding link. Then save the file to your computer to enter the data in the file manually or download the data from an accounting program. In order to upload tables to eSTAT, use the relevant upload link. By clicking on the link, the data submission window opens. Select the data file you want to submit from your computer and upload the file by clicking on the button "Upload file". After uploading the data, you can check the data and submit the questionnaire. If formatting errors occur during the uploading process, it means that the file is not in accordance with the specified form. It is important to know that:

1. the form of the CSV table must not be altered;
2. the separator must be a semicolon, not a space, full stop, etc.;
3. the field "Record number" must be completed in the CSV file and each number must be unique.

eSTAT (<https://estat.stat.ee/>) is for data submission.

Please make sure that you enter data in the correct cell. If you enter alphabetical characters in a number field, a corresponding error message is displayed. In the case of some fields, logic (arithmetic) checks have been applied to prevent data entry mistakes. If there is a conflict in the entered data or they conflict with prefilled data, an error message appears when the table is checked. In the case of errors, review the data carefully and make corrections.

After correcting the data, save changes and check the questionnaire again. If there are no more mistakes, confirm and submit the data by clicking "Confirm" on the last page of the questionnaire. You will be displayed a message that the data have been submitted successfully. If you have any questions, please contact Statistics Estonia's customer service either by phone at +372 625 9300 (Mon–Thu 8:30–16:30, Fri 8:30–15:30) or by e-mail at klienditugi@stat.ee.

DATA COLLECTED WITH THE QUESTIONNAIRE

Table 1. CARRIAGE OF PASSENGERS AND GOODS BY FLIGHTS

NB! Date format: dd.mm.yyyy

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
1 / 1	Flight – type of aircraft movement *	TS1375_R1_01	Aircraft movement – aircraft movements in commercial flights: 1 – arrival; 2 – departure. Landing or take-off of an aircraft at an airport. Commercial flight – regular flight service, non-regular flights or flight service offered for the general public or groups of people for hire or reward.	Sõidu_suund	
1 / 2	Flight – date *	TS1375_R1_02	Date – dd.mm.yyyy (day.month.year).	Date	
1 / 3	Flight – partner airport *	TS1375_R1_03	Partner airport – ICAO code of an airport; 4 symbols.	Text	
1 / 4	Flight – type of journey 2 *	TS1375_R1_05A	Type of journey: J – scheduled passenger flight; C – charter passenger flight; H – charter cargo flight; F – scheduled cargo/integrator flight.	Reisi liik 2023	
1 / 5	Flight – type of airplane *	TS1375_R1_06	Type of airplane – ICAOCODE code; up to 4 symbols.	Text	
1 / 6	Flight – number of seats	TS1375_R1_07	Number of seats in airplane.	Positive integer	
1 / 7	Flight – air carrier *	TS1375_R1_08	Air carrier that carries out air transportation. ICAO_CODE – 3-letter code of an air carrier.	Text	
1 / 8	Flight – number of passenger on commercial flights	TS1375_R1_09	Number of passengers – the number of passengers, whose journey begins or terminates at the reporting airport, including connecting passengers and excluding direct transit passengers. Commercial flight – regular flight service, non-regular flights or flight service offered for the general public or groups of people for hire or reward.	Positive integer	
1 / 9	Flight – number of passengers in	TS1375_R1_10	Number of transit passengers – the number of passengers who arrive and depart in 24 hours with the same or a different	Positive integer	

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	transit		aircraft but with different flight numbers. Those passengers are counted twice: once at their arrival and once at their departure.		
1 / 10	Flight – mail transported on commercial flights	TS1375_R1_11	Mail carried on commercial flights – airborne delivered correspondence and other shipments sent by post offices and intended for distribution by them, in tonnes. Quantity of mail in kilogrammes, in integers. Commercial flight – regular flight service, non-regular flights or flight service offered for the general public or groups of people for hire or reward.	Positive integer	
1 / 11	Flight – goods transported on commercial flights	TS1375_R1_12	Goods transported on commercial flights – any property delivered by aircrafts. In addition to supplies and luggage, property also includes prompt and diplomatic shipments but not mail. Quantity of goods in kilogrammes, in integers. Commercial flight – regular flight service, non-regular flights or flight service offered for the general public or groups of people for hire or reward.	Positive integer	
1 / 12	Flight – number of direct transit passengers	TS1375_R1_13	Number of direct transit passengers – a passenger who, after a short stop, continues his/her journey on the same aircraft on a flight having the same flight number as the flight on which he/she arrived. Direct transit passengers are also passengers who switch their aircraft due to technical problems but continue their journey on a flight having the same flight number.	Positive integer	

Table 2. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (incl. for preparing the data, only for April)

The table need not be filled in period(s) **2024-01, 2024-02, 2024-04, 2024-05, 2024-06, 2024-07, 2024-08, 2024-09, 2024-10, 2024-11, 2024-12.**

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data). Record the total time spent by all employees.

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Number of hours spent on completing the questionnaire and collecting and preparing the necessary data	TAITMIS EAEGTU NDI	Number of hours spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing the necessary data.	Positive integer	
/	Number of minutes spent on completing the questionnaire and collecting and preparing the necessary data	TAITMIS EAEGMI NUTIT	Number of minutes spent by all employees on completing the questionnaire. The time spent on completing the questionnaire includes the time spent on reviewing instructions, collecting and preparing data. Permitted value range 0–59.	Positive integer	

Table Y2. Overall assessment on the questionnaire

The table need not be filled in period(s) **2024-01, 2024-02, 2024-04, 2024-05, 2024-06, 2024-07, 2024-08, 2024-09, 2024-10, 2024-11, 2024-12.**

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Overall assessment on the ease of completing the questionnaire	TAGASI SY_1		rahulolu_vaga_lihtne_vaga_keeruline_5L	

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Table Y3. Suggestions and comments

The table need not be filled in period(s) **2024-01, 2024-02, 2024-04, 2024-05, 2024-06, 2024-07, 2024-08, 2024-09, 2024-10, 2024-11, 2024-12.**

Row code/ column code	Name of variable * - mandatory	Code of variable	Explanation	Type of data (number of decimals) or list/ classification name	You need not fill in the value: period, economic activity
/	Suggestions and comments	TAGASI S_TESS T		Text	

LISTS / CLASSIFICATIONS

Name of the list/classification: **Reisi liik 2023**

Item code	Item name	Unit of measurement	Clarification
C	Charter passenger flight		
F	Scheduled cargo/integrator flight		
H	Charter cargo flight		
J	Scheduled passenger flight		

Name of the list/classification: **Sõidu suund**

Item code	Item name	Unit of measurement	Clarification
1	Arrival		
2	Departure		